HOLYFAMILY COLLEGE OF NURSING

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Holy Family College of Nursing is owned and managed by Catholic Sisters of Sacred Heart Congregation, Jyothi Province, Kothamangalam. The parent hospitals for the college is 300 bedded Holy Family Hospital Muthalakodam.The college is recognised by the Indian Nursing Council (INC.) as well as the Kerala Nurses and Midwifery Council (KNMC) and is affiliated to the Kerala University of Health Sciences Thrissur (KUHS).

ADMISSION TO B.Sc. NURSING COURSE ON N.R.I. CATEGORY SEATS (Academic Year 2026-27)

Prospectus & Instructions to the Applicants

1. Applications for admission to first year B.Sc. Nursing (Academic year 2026-27) in the 12 (Twelve) NRI category seats under **Christian community merit** at Holy Family College of Nursing is being invited on the basis of this prospectus.

2. **Eligibility:** To be eligible to apply for the B.Sc. Nursing course, the applicant must have completed and passed **t**he **10 + 2 examination with 75 % marks** under the Kerala State Higher Secondary Board (Kerala HSC) or Central Board of Secondary Education (CBSE) or Indian School Certificate Examination (ICSE) after a period of 12 years study, the last two years of study comprising of physics, Chemistry and Biology with English at a level not less than the core course for English as prescribed by the National Council for Educational Research and Training (NCERT).

   Note: All applicants must have taken courses in **Biology, Physics and Chemistry** in addition to English in the High School Years (during their 10th, 11th and 12th). They should have secured at least **75 % marks in Biology, Physics, Chemistry & English at the Plus Two level (2nd year)** and the aggregate percentage of these subjects are considered for the preparation of rank list.

   Wherever alphabetical grades like A, B-, C+, etc. are used by the school, appropriate equivalence in terms of percentage like 90%, 75% and 60% should be made available.

   Only students from higher secondary schools accredited by the respective State or the country and as such approved by the Association of Indian Universities and Kerala University of Health Sciences will be eligible for admission and **Equivalency Certificate** to this effect shall be produced.

3. **Age Requirements:** Applicants must be at least 17 years of age on 31st December 2026 (the date of birth being shown on the Matriculation or equivalent certificate).

4. **Eligibility for admission to N.R.I. Category Seats**: According to the GO(MS) No.243/2014/H&FWD dated 06.08.2014, *"An Applicant who depends upon his/her Father / Mother / Brothers and Sisters (inclusive of first cousins) / Husband / Wife / Brothers and Sisters (inclusive of first cousins) of Father or Mother / Half Brother / Half Sister / Adopted*

Father or Adopted Mother who is working abroad" will only be eligible to apply in the NRI category seats.

The NRI relative who is sponsoring the candidate should be an Indian Citizen/Overseas citizen of India/Person of Indian Origin and relevant document to prove the same.

5. Copy of the following documents to prove the NRI status of the sponsor shall be submitted:
   i. Passport copy and Visa / Green card/OCI documents of the sponsor **attested by Embassy** . The job of the sponsor should be mentioned in any of the above documents; OR if self-employed, a statement in this regard that is duly attested by the Embassy.
   ii. In case the employment of the sponsor is not mentioned in the above documents, the candidate has to produce the employment certificate of the sponsor attested by the Embassy consulate authorities.
   iii. Candidate shall produce the sworn affidavit from the sponsor in a stamp paper worth Rs 200. The same shall also be notarized by the Notary Public, disclosing that student is the dependent of the sponsor and the all expenses i.e tution fees and special fee of the candidate for the entire course period will be borne by the sponsor (Model-Annexure 1)
   iv. Relationship Certificate to be issued by the Revenue Authorities to prove the relationship between the candidate & the NRI relative as per GO(MS) No.243/2014/H&FWD dated 06.08.2014.

6. **FEE STRUCTURE*:** A selected applicants in NRI category is liable to pay the following fees:

	Item	1st Yr	2nd Yr	3rd Yr	4th Yr
a	The Annual Tuition Fee (NRI Category)	1,04,500	1,04,500	1,04,500	1,04,500
b	College Caution Deposit (Refundable)	10,000	0	0	0
c	Special Fees	23,980	21230	21230	21230

Note: Apart from the schedule of fees given above, the students will be required to pay the proportionate administration/affiliation/examination fee, etc. payable to the University from time to time. Hostel & Mess fee will be charged separately.

* Fees structure for the academic year 2026-27 will be as per the decision of Fee Regulatory Committee and it will be applicable as per the order to be passed by the Committee, even if orders are passed after the commencement of admissions.

7. **Scheme of Admission:**
   i. Application Form will be available in www.hfconsg.com from **15.08.2026** and need to be completed online as follows

Sl No	Event / Particulars	Important Dates
1	Issue of Notification	**15.08.2026**
2	Issue of Application	**15.08.2026**
3	Last date of receiving online application with DD and relevant documents	**01.09.2026**
4.	Publication of rank list	**02.09.2026**
5.	Publication of First allotment List	**03.09.2026**
6.	Date of Joining and Fee Remittance	**05.09.2026- 08.09.2026**
7.	Publication of Joining and Non-joining Candidate list	**10.09.2026**
8.	Publication of second allotment List	**14.09.2026**
9.	Date of joining and Fee Remittance	**16.09.2026- 18.09.2026**

10.	Publishing the joining and Non – joining list of candidates	**19.09.2026`**
11.	Publication of 3rd allotment	**22.09.2026**
12.	Date of joining and Fee remittance	**23.09.2026- 25.09.2026**
13.	Publishing the joining and non- joining candidate list	**26.09.2026**

ii. The printout of application form should be submitted with self-attested copies of necessary certificates and an application fee of **Rs.2,000/- (Rupees Two Thousand only)** as DD in favour ***of Holy Family College of Nursing, Thodupuzha***

iii. The print out of applications along with copies of relevant documents should reach Holy Family College of Nursing, Thodupuzha East PO, Idukki District Kerala before **4:00 pm, on 01-09- 2026.** The applicants can submit their application directly or through speed post. ***The college cannot be held responsible for non-receipt or late receipt of applications, under any circumstances***. The application form should be completed carefully; furnishing the entire information called for. Late and incomplete applications and applications not in the prescribed format will be rejected. Provisional rank list will be published on **02/09/2026**

iv. Self-attested Photocopies of the following documents shall be attached with the Application (The originals documents will have to be submitted at the time of admission).

a) School Leaving Certificate (S.S.L.C.) of student establishing that the student has completed 17 years of age as on 31-12-2026.
b) HSCE or equivalent examination mark-sheet / pass certificate.
c) Proof for NRI status (as mentioned in 5)
d) A statement to show that the high school in which the student has studied has been accredited by the State/Country/University **(if applicable)**.
e) Equivalence Certificate from Association of Indian Universities **(if applicable)**.
f) Eligibility certificate from Kerala University of Health Sciences **(if studied outside Kerala)**.

8. As per the regulations of the University and the Regulatory Council, admissions will have to be closed in this year. After closure of admissions, the seat, if vacated, cannot be filled up. Such seats will go vacant for the entire duration of the course. Candidates who express their intention to discontinue the Nursing college by giving due intimation before the last date fixed for closure of admissions will be eligible for the refund of 1st year tuition fees and other fees except admission fee. Students who discontinue the course will be eligible to get back their original certificates handed over to the college at the time of admission. In the case of students who leave the college midway, the right of management for liquidated damages, if any, from such students will be determined by the competent Civil Court. Claim by the management for liquidated damages against the student will not be a ground to withhold the original certificates of the student.
9. All students who get selected should get themselves vaccinated against Hepatitis before admission. A certificate to the effect shall be produced at the time of admission or before commencement of the course.
10. Every student is required to adhere strictly to the Code of Conduct of the college.
11. **Ragging is strictly prohibited.** If it is found during the admission or any time there after that the applicant has indulged in ragging in the past, admission may be refused or the student shall be expelled from the institution. Whoever commits, participate in, abets or propagate ragging within or outside the institution shall be suspended from the institution with immediate effect and the Principal shall report the matter to the civil/police authorities.

12. Without prejudice to the directions of the Nursing Councils/Government/University, the decision of the Holy Family College of Nursing shall be final on all matters with regard to admission.

15/08/2026 **Principal**

Annexure – 1

To whosoever it may concern

I hereby declare that I am a Non-Resident Indian / Overseas citizen of India / Person of Indian Origin employed / residing at _____ _____ (Here enter the details of foreign employment or residence). My passport No. is _____. I further declare that Ms . _____ (name of applicant) who is seeking admission to B. Sc. Nursing course in Holy Family College of Nursing, Thodupuzha against NRI category is my _____ (specify the relationship with the applicant) and that I shall pay all the prescribed fees for the course of study in the college.

Place: Signature of NRI Relative :

Date: Name :

Address

(Sworn affidavit from the sponsor in a stamp paper worth Rs 200 and to be notarized)